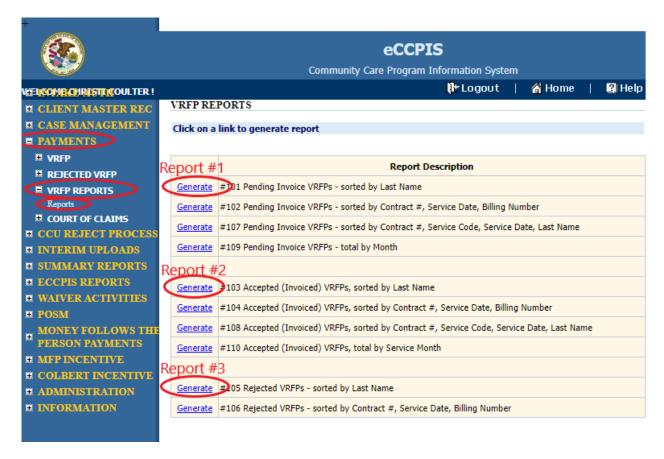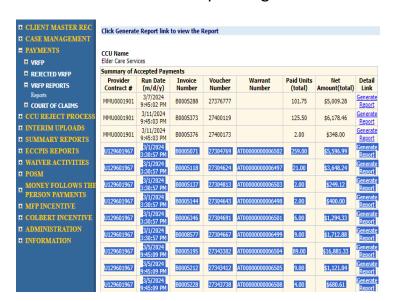# Pulling VRFP Reports

These reports are used to verify what VRFPs are pending, accepted (paid or approved for payment), and rejected. The **Pending Report** (#1) should be used as a reference to know what bills have been submitted and are waiting for approval. The **Accepted Report** (#2) should be put into the Accepted Report for the current FY and updated at minimum monthly. The **Rejected Report** (#3) should be completed monthly or quarterly and checked to see if payment for the VRFP has been received in Participant Search Screen.

1) Log into eCCPIS
2) Click Payment, VRFP, and Reports
3) Click on which report you want to run

4) To run the Pending Report (#1)
   a. Click the "Generate" link (#101)
   b. Enter the FY (usually the current year)
   c. Click Submit
   d. Click the "Detail Link" on the next page
   e. Can be saved on the shared drive here: **CCC_CCP PROGRAM\Billing for CCP_CCC_Choices_MCO\VRFP Reports**

5) To run the Accepted Report (#2)
   a. Click the "Generate" link (#103)
   b. Enter the Run Date (usually the current month)
   c. Click Submit
   d. Click the "Detail Link" on the next page
   e. To save the info in the correct FY log on the shared drive here: **CCC_CCP PROGRAM\Billing for CCP_CCC_Choices_MCO\VRFP Reports\Accepted Reports** follow these steps
      i. Highlight all of the lines across the 8 columns with provider contract number U129601967
      ii. Copy by using Ctrl-P or right click, copy
      iii. Paste the information into the FY log under Accepted Reports under the corresponding month

      iv. At the end of the month total the numbers for columns, Paid Units (F) and Net Amount (G), like shown below

6) To run the Rejected Report (#3)

a. Click the "Generate" link (#105)

b. Enter the FY (usually the current year) (no need to enter any other information)

c. Click Submit

d. Click the "Generate Report" on the next page (the Gross Amount will likely be higher than the actual amount of rejected CATs because there are duplicate rejected CATS listed in this report)

e. Should be updated and saved on the shared drive here: **CCC_CCP PROGRAM\Billing for CCP_CCC_Choices_MCO\VRFP Reports\Rejected VRFP Reports** and save under the correct FY Log

   i. Remove any duplicates from the list after you save to the log

   ii. Total the rejected CAT units and rates at the bottom at the end of the quarter

IDoA
Illinois Department on Aging

REPORT #105 – REJECTED VRFPS
NAME SEQUENCE
****

PROVIDER ELDERLY CARE SRVS DEKALB   U129601967   11

Last	First	Client ID	SSN	Prov Pay Ctrl Num	Service Code	Service Dt	Billing Num	CCUCont Num	Rejected Units	Rate	Gross Amount	
CROSBY	NANCY	002008522	XXX-XX-3100	JW02192024	087	1/25/2024	00	U129601967	1	200	$200.00	
CURRY	JOHN	001460973	XXX-XX-5350	1222202301	088	12/5/2023	00	U129601967	1	124.56	$124.56	No uploaded Medicaid document for this date
DAY	GARY	001633510	XXX-XX-4611	1017202301	083	7/21/2023	00	U129601967	1	80.61	$80.61	Previous Redr less than 4 months
DOWDY	JAMES	002045714	XXX-XX-1103	cc02142024	087	######	00	U129601967	1	200	$200.00	No uploaded Medicaid document for this date
DUDZIK	MARY	001350762	XXX-XX-	1011202304	083	######	00	U129601967	1	80.61	$80.61	No uploaded Medicaid document for this date
EMMER	NANCY	000650873	XXX-XX-	1221202308	087	######	00	U129601967	1	200	$200.00	No uploaded Medicaid document for this date
GERLAC	PETER	001783650	XXX-XX-1353	1130202304	083	######	00	U129601967	1	80.61	$80.61	No uploaded Medicaid document for this date
HEINSOHN	MARJORIE	001388312	XXX-XX-5632	0326202325	087	######	00	U129601967	1	200	$200.00	No uploaded Medicaid document for this date
JINDRICH	RICHARD	001970953	XXX-XX-8555	0111202403	087	######	00	U129601967	1	200	$200.00	No uploaded Medicaid document for this date
KERWIN	JOHN	001837531	XXX-XX-7175	1130202307	083	######	00	U129601967	1	80.61	$80.61	No uploaded Medicaid document for this date
MCCUTCHEON	SUSAN	001378500	XXX-XX-	1223202301	083	######	00	U129601967	1	80.61	$80.61	No uploaded Medicaid document for this date
MELTON	ELIZABETH	001364784	XXX-XX-3616	1003202302	083	######	00	U129601967	1	80.61	$80.61	No uploaded Medicaid document for this date
NAPOLITANO	BARBARA	000684662	XXX-XX-3445	1207202322	083	12/7/2023	00	U129601967	1	80.61	$80.61	No uploaded Medicaid document for this date
PARKER	PRISCILLA	000884072	XXX-XX-	cc02132024	088	12/1/2023	00	U129601967	1	124.56	$124.56	Previous Redr 8 months or older
PHILLIPS	JANET	001822056	XXX-XX-6885	1207202318	087	######	00	U129601967	1	200	$200.00	No uploaded Medicaid document for this date
RAPATA	ROBERT	001550207	XXX-XX-9133	0326202327	087	7/1/2023	00	U129601967	1	200	$200.00	No uploaded Medicaid document for this date
SHANK	DON	001347017	XXX-XX-3253	0124202407	088	7/11/2023	00	U129601967	1	124.56	$124.56	Previous Redr 8 months or older
SIMMONS	JERRY	001837295	XXX-XX-5623	0326202324	083	7/12/2023	00	U129601967	1	80.61	$80.61	No uploaded Medicaid document for this date
SWEDBERG	ROGER	001573254	XXX-XX-8835	0104202403	087	11/7/2023	00	U129601967	1	200	$200.00	No uploaded Medicaid document for this date
TAYLOR	GERALD	001603106	XXX-XX-8331	1027202302	088	3/21/2023	00	U129601967	1	124.56	$124.56	Previous Redr 8 months or older
TROTTER	PATRICIA	002040726	XXX-XX-8537	cc02012024	087	12/5/2023	00	U129601967	1	200	$200.00	No uploaded Medicaid document for this date
WIEDMANN	FRANK	002029777	XXX-XX-7323	1223202303	087	11/17/2023	00	U129601967	1	200	$200.00	No uploaded Medicaid document for this date
WOGEN	DENNIS	001703000	XXX-XX-2013	CC02222024	088	######	00	U129601967	1	124.56	$124.56	Previous Redr less than 4 months
WOLFE	GOLDIE	001757047	XXX-XX-9074	CC02132024	088	11/7/2023	00	U129601967	1	124.56	$124.56	Previous Redr 8 months or older
WRIGHT	SUSAN	000863031	XXX-XX-4771	CC01232024	088	12/1/2023	00	U129601967	1	124.56	$124.56	Previous Redr 8 months or older
Grand Total:									**25**		**$3,516.80**	